

**Division of Workforce Solutions
Financial Briefing Session
For 2006-2009 W-2 and Related Programs Contract Period
Balance of State
10:00 a.m. – 3:00 p.m.**

**December 6th – Dane County Job Center, 1819 Aberg Ave, Madison, WI -- Ballroom
December 7th – North Central Technical Institute, 1000 W Campus Dr, Wausau, WI -- Room E101**

AGENDA

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|-------|---|---|
| 10:00 | Introduction and overview | Joan Larson |
| 10:10 | Contract Overview on Financial Related Matters
Contract Deliverables | Mary Tremain |
| 10:30 | Financial Reporting Requirements and CORE Webpage Overview | Sue Losen, Kelly
Millard, Mary Tremain,
Nancy Eilks |
| | <ul style="list-style-type: none">• CORE Reporting and Funding Code Changes• CORE Expense Report<ul style="list-style-type: none">○ Accrual Reporting○ Informational Reporting Line Codes• Payment<ul style="list-style-type: none">○ Start-Up<ul style="list-style-type: none">▪ Advanced Payments/Take Back○ Emergency Assistance<ul style="list-style-type: none">▪ Early Reimbursement for Emergency Assistance○ Report Due Dates and Payments• CORE Management Reports | |
| | Lunch Break | |
| 1:00 | Expenditure and Participant Service Level Plan Form | Nancy Eilks |
| 1:30 | Worker's Compensation for Participants in Work Activities | Kelly Millard |
| 1:40 | RMS/100% Time Reporting | Becky Craig |
| 2:00 | Local Personnel Master File (LPMF) | Nancy Eilks |
| 2:15 | Financial Monitoring <ul style="list-style-type: none">• Special Reports | Joan Larson |
| 2:30 | Other | |
| 3:00 | Adjourn | |